



Auction Information Sheet

Here are the answers to some frequently asked questions regarding the annual auction. If you have any other questions, please contact Jill or Gary Lempka at 481-0241 (Jill) / 481-0239 (Gary) or Auction@assumptioncatholic.org

1. **When and where is the Auction?**: Saturday April 22nd at 5:00 in the Gonzaga Prep gym, 1224 E. Euclid.
2. **What happens at the auction?**: We start at 5:00 pm with our silent auction. Everything that our families donate to the auction is placed in the silent or live auction for guests to bid on. We also have a catered dinner, bar, and raffles.
3. **How do I register?**: Invitations will be arriving in the mail by the end of February with registration forms included. The cost is \$40/\$45 per person which can be paid with check, cash or credit card. OR you may choose to register online through the assumptioncatholic.org website. *If you register before **April 7th** the price is \$40 per person, after April 7th the price is \$45 per person.* The school's web site will take you to the Auction website where registration is easy. You also have the option of providing a credit card number on the registration page that will be used as your credit card number on the night of the auction. This will expedite the time it takes to check in and check out at the auction. **Remember: register early to save \$5!**
4. **What do I need to do for the auction?**: Along with completing your 10 hours of family volunteer time and donating your items, we would like to have everyone from the school attend the auction. Invite your family and friends to be a part of this fun night that helps our school in so many ways.
5. **How many items do I donate for the auction?**: Each Assumption family is required to donate at least 2 items to the auction. These can be items that you buy yourself, or you can procure or solicit items from businesses. Business solicitation letters are available on our website and in the school's office. Each item donated by families must have a donation form filled out and attached so we can keep track of everything that is donated. Donation forms are also available in the office and on our website (if you print from our website, please make 3 copies to accompany each item.) The total amount that your items need to be worth is

\$100. You don't have to spend \$100, that is just what they need to be worth. Please turn in items by February 15th, so we can track everything and make sure you are listed in the catalog. **Late items will be accepted, but your name may not be listed in the auction catalog.**

6. **What sort of items should I donate?**: This is where you can be creative! You can put together a basket, or donate a single item. You can offer a service, or gift cards are always great. Anything that you think guests would like to bid on and will raise money for the school is a great idea. If you still aren't sure about an item, give Jill a call and I can guide you through it.

7. **I just don't have time to shop or solicit donations, what do I do?**: If you find that you just can't come up with an item to donate, you can donate \$100 to the auction fund and we will take care of purchasing auction items. ***You must fill out a donation form if you are writing a check instead of turning in 2 items. This will keep our donation tracking in order.** If you choose to do this, please have your donation in by **February 28th** so we have time to purchase items.

8. **What if I have an item that would be great for the live auction?**: If you have a higher valued item that you think may work for the live auction, please call Jill Lempka so we can see if there is room in the live auction for your item. We can only have 30-35 items or fewer for the live auction, so some higher valued items may be perfect for the "almost live" silent auction section.

9. **Final Note:** This will be an exciting evening for everyone with bidding, dinner and a chance to spend time with friends. The purpose of the auction is to raise funds for the enrichment of Assumption and the students it serves, and we can all take part in ensuring that our kids continue to learn in a faith-based community.

“Sail Away” to the 2017 Assumption Auction

April 22, 2017

Highlights of the event:

- Silent Auction
- Classroom Projects Mini-Auction
- Live Auction
- Catered Dinner
- Bar
- Wine Raffle
- Cruise Raffle Winner Announcement
- The Golden Ticket Raffle
- Dessert Frenzy

A fantastic night for the benefit of all of our children!